

Mr. Bee's is committed to creating a happy and safe environment for our children to play and learn. This leaflet will help you understand how we keep your child(ren) safe by telling you:

- How children can be harmed
- What we must do to keep you child safe from harm
- What you must do as a parent to help your child be safe and enjoy childcare centre

Child Protection

This is an important subject in which all staff receives regular training. Our priority is to work with you but there may be times when we have to involve other people.

Everybody has a responsibility to keep all children under the age of 18 safe. Harm is identified in four ways:

Physical—this is when a child is deliberately hurt or injured

Sexual—this is when a child is influenced or forced to take part in a sexual activity. This can be a physical activity or none physical, e.g. being made to look at an inappropriate image.

Emotional—this is when a child is made to feel frightened worthless or unloved. It can be by shouting, using threats or making fun of someone. It can also be when children see their parents, or visitors to the home, fighting or using violence

Neglect—this is when a child is not being taken care of by their parents. It can be poor hygiene, poor diet, not keeping appointments for additional support, not coming to childcare centre or being left home alone.

What Centre Must Do

A child should be able to attend Mr Bee's and feel safe so that they can achieve their very best.

- Anybody who works or volunteers at Mr. Bee's will be checked (vetted) to make sure they are safe to work with children and then trained to identify child abuse and what to do if they are concerned.
- Mr. Bee's has a Safeguarding Lead Practitioner (SLP) at each centre as outlined overleaf who has had extra training to know what to do when a concern is brought to them.
- We will always listen to you and work closely with you if we are concerned about your child but, sometimes, we may not be able to discuss our concern. The childcare centre has a safeguarding policy which tells you more about this and when we must speak to the police or children's services. A copy is available at each setting.
- We will help your child to learn about keeping themselves safe. Activities will include healthy eating, anti-bullying, e-safety, road safety, and healthy relationships. As part of these activities your child will be told what to do if they are worried or concerned about their safety.

What Parents Must Do

Parents are the most important people to keep their children safe. You should always:

- feel confident to raise concerns about your child.
- Talk to childcare centre if you need help or support.
- Read the childcare centre policies about safety issues.
- Let the childcare centre know if your child has a medical condition.
- Let the childcare centre know if you have any court orders relating to the safety of your child
- Let the childcare centre know if there is a change in your circumstances such as a house move, a new contact number, a change of name, a change of parental responsibility.
- Who will be dropping off or collecting your child and two other emergency contact. You must inform the childcare centre of any changes to agreed arrangements.
- Let the childcare centre know if your child is going to be absent and the reasons why.

Safeguarding Issues

Attendance—although attendance at Mr. Bee’s is not compulsory – we ask parents to contact us if a child is to be absent and inform us of the length of time for absence and reason why. A child’s key person will monitor attendance and contact you if your child is absent and no contact has been made.

Behaviour—Mr Bee’s has clear behaviour guidelines which must be followed to keep everyone safe and happy. We understand that children do sometimes fall out and this will be dealt with by an adult who will listen to the children involved and help resolve the situation. We have an Achieving Positive Behaviour policy which all parents are expected to read and understand.

Bullying—Mr. Bee’s takes all cases of bullying very seriously and will work with children and families to try and resolve any problems. More information can be found in our Achieving Positive Behaviour policy.

Health and Safety—Everyone at Mr Bee’s has a responsibility to keep adults and children at the centre in a safe environment. We have clear health and safety policies which everyone must follow. The childcare centre has fully trained first aiders to deal with any accidents in childcare centre.

On-Line Safety - The childcare centre recognises that technology plays an important role in the education of your children and is committed to safeguarding children in the virtual world. To support parents, the childcare centre has an On-Line Safety policy to help keep your children safe both at the centre and at home.

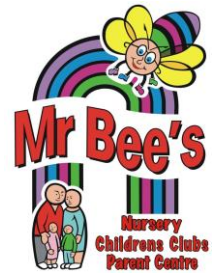
Complaints—if you have any complaints about how the childcare centre is working with you or your child please feel confident to speak to us. The Centre Manager will always be happy to speak to you to resolve any difficulties. It is better to speak to us as soon as you have a concern so that it does not become a bigger issue. If you do not feel the matter has been resolved, you can raise your concerns with the management team and/or trustees – further information can be found in our Complaints policy.

Safe Use of Images - Unfortunately images of children can be misused so Mr. Bee’s have adopted guidelines to prevent this from happening which reflects the protective ethos of the childcare centre.

Mr. Bee’s seek parent’s permission before taking images of the children and adults who attend at the centre. Parents are asked to sign a consent form outlining how images can be used at Mr. Bee’s and in some cases – externally. The term images include photographs and video. If an image is to be used for any other purpose, additional consent will be requested by the parent.

There will also be times when parents wish to take images of their children at a childcare centre event. The childcare centre will let parents know when and where they (the parents) may take images. Parents are asked to agree to use any images responsibly and keep them for their own personal use and to see another parent’s permission before using on social media. Parents are asked not to distract or interrupt events by taking images.

If you have any questions – please speak to a member of staff or one of the safeguarding lead practitioners.



Keeping children safe in Early Years Education

Information for Parents and Carers

Mr. Bee’s Safeguarding Lead Practitioners are:

Springwood – 01553-766661
Matthew Foulkes / Sophie Bailey

North Lynn – 01553-777097 Press 1
Lisa Webster/Rebecca Ford/Clarissa Barker

St. Augustine’s – 01553-816907
Jess Smith/Shannon Cardy

Senior EY Professional - 01553-816905
Karen Gibbons

Trustee – 01553-692797
Jeanette Nowrung